



Team Performance Review

Team			
Department			
Review Period			
Reviewer Name			
Category	Description	Assessment	Comments/Feedback
Goal alignment	The extent to which team goals align with organizational objectives		
Communication	Effectiveness of communication within the team		
Collaboration	Ability of team members to work together towards common goals		
Problem solving	Capacity of the team to identify and resolve issues effectively		
Decision making	Quality of decision-making processes within		



	the team		
Accountability	Degree to which team members take ownership of their tasks		
Productivity	Overall productivity and output of the team		
Task delegation	Ability to fairly distribute tasks according to capability		
Innovation	Creativity and innovation demonstrated by the team		
Adaptability	Ability of the team to adapt to change and challenges		
Leadership	Leadership effectiveness and influence within the team		
Team morale	Overall satisfaction and morale of team members		
Overall performance	Overall assessment of the team's performance		



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