



Team Performance Review

| Team | | | |
|-----------------|---|------------|-------------------|
| Department | | | |
| Review period | | | |
| Reviewer name | | | |
| Category | Description | Assessment | Comments/feedback |
| Goal alignment | The extent to which team goals align with organizational objectives | | |
| Communication | Effectiveness of communication within the team | | |
| Collaboration | Ability of team members to work together towards common goals | | |
| Problem solving | Capacity of the team to identify and resolve issues effectively | | |
| Decision making | Quality of decision-making processes within the team | | |



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|----------------------------|--|--|--|
| Accountability | Degree to which team members take ownership of their tasks | | |
| Productivity | Overall productivity and output of the team | | |
| Task delegation | Ability to fairly distribute tasks according to capability | | |
| Innovation | Creativity and innovation demonstrated by the team | | |
| Adaptability | Ability of the team to adapt to change and challenges | | |
| Leadership | Leadership effectiveness and influence within the team | | |
| Team morale | Overall satisfaction and morale of team members | | |
| Overall performance | Overall assessment of the team's performance | | |



[Collaborate with your team using Pumble, a team communication app](#)